



## **Guidelines for attending online classes!**

### Signing Up and Logging In:

- Download the most recent version of Zoom/sign-up for a free account at <http://zoom.us>
- Sign into the Parent Portal to enroll in classes. You can access our Parent Portal through our website [www.dance-creations.ca](http://www.dance-creations.ca) or using the link: <https://app.jackrabbitclass.com/jr3.0/ParentPortal/Login?orgID=516438>
- Enroll your child in the online classes for their age group that they would like to attend for our 4-week Mini Online Session
- On the first day of class you will be able to click on “Attend Online Class”

### Setting up or screen and your space:

- Using a tablet, laptop or connecting a device to a smart TV will give you a larger screen to see your instructor. However, a smartphone will work too.
- Make sure you have enough space. If needed and with your parent’s permission, move around the furniture.
- Dance on a safe surface, avoid cement or slippery surfaces.
- If a move has too much impact or you don’t have the room, it’s okay to “mark”.

### Be Prepared for your Class:

- Please arrive 10-15 minutes early for your first class so we can work out any technical issues before the class begins.
- Please be in dance attire with dance shoes, hair pulled back & water close by.
- For dance education classes: please have a notebook and pen/pencil.
- All other props needed for a class will be listed in the class description.

### What to expect when you log in:

- You will join a waiting room and be admitted into the class by your instructor.
- Once in the class/meeting go to your instructors screen and find the three dots (...) at the top right of the instructor’s screen and click “pin video”
- During the class your mic will be muted to avoid background noise. Please put your hand up if you have a question and your instructor will unmute your mic.
- Please arrive early/on-time, late-comers will be admitted into the class during natural breaks in the class.